

May 2025 – May 2029 TERM

Josh Bohnenstiehl - Supervisor
Robert Helms - Highway
Commissioner
Kathy Long - Clerk

Tanner Alexander – Trustee
Seth Joy – Trustee
Jack Mitchell - Trustee
Dennis Mueller - Trustee

November 20, 2025 – MINUTES - Regular Meeting of the Township Board 3700 Tosovsky Lane, Edwardsville, IL 62025

1. Meeting was called to order by the Supervisor at 6:30 p.m.
2. Pledge of Allegiance was recited.
3. Roll call – Josh Bohnenstiehl, Robert Helms, Tanner Alexander, Seth Joy, Jack Mitchell, Dennis Mueller, and Kathy Long were present.
4. Guests in attendance – James Arnold (City of Edw.), Eric Williams (City of Edw.), and Randy Long
5. Minutes from October 16, 2025, were read by the clerk. *Jack made a motion to accept the monthly minutes with two grammatical corrections. Dennis seconded. The October 2025 meeting minutes were approved by the board.*
6. No Public Comments were presented.
7. Treasurer’s Report – Josh spoke to the auditors about QuickBooks reports and there are better reporting options. Note that on the accounts page, Road & Bridge Social Security (RBSS) and Town Social Security (TSS) money was deposited there by the county. Josh moved some of the money from RBSS and TSS, which had been untouched, into the General Funds, where the SS payments had been made from in recent years. *Seth made a motion to approve the Treasurer’s report as presented by the Supervisor. Jack seconded the motion. Motion carried to approve the report.*
8. Township and Road District Bills were reviewed by the Trustees and approved for payment.
9. **REPORTS**
 - A. Supervisor’s Report - Josh Bohnenstiehl
 - 1) Audit Update – work will continue on the 2024-2025 audit next June/July. Trustees asked, “Can they also complete the audit for 2025-2026 fiscal year?” Josh will follow up.
 - 2) IDES reports are up to date.
 - 3) IRS – Township forms and payments were mailed on 10/31/25. Checks were cashed.

- 4) ILTax – Township forms and payments were mailed on 10/28/25. Checks were also cashed.
- 5) Comptroller’s Report – 2024-2025 will be submitted after audit is completed. An extension will be required.
- 6) Fuel Incident Update – current information not available.

Jack made a motion to accept the Supervisor report. Tanner seconded. Supervisor’s report was approved by the board.

B. Highway Commissioner’s Report - Robert Helms

- 1) Roads – If you see any ditches that need to be cleaned out, give us a call.
- 2) Equipment - Looking for a newer pick-up truck.
- 3) Hosto Bridge - Robert called about some engineering ideas.
- 4) Nothing new on Timber Ridge Subdivision.
- 5) Township Road Tour – not scheduled yet.

Tanner made a motion to approve the Commissioner’s Report. Seth seconded. The report was approved by the board.

C. Legal Report – nothing to report.

D. Clerk’s Report –

- 1) A copy of the final 2023-24 Comptroller’s Report was filed with the County Clerk’s office on 10/17/25.
- 2) Madison County Soil and Water District requested availability of space, for daily work, in the future if there is another government shut down. Board discussed and availability would be given to rentals, Seniors, Home Extension and such first.

E. Cemetery Report – Randy Long – Have not received any inquiries lately.

G. Rental Manager’s Report – Charlene Mitchell – Building is rented for this Saturday (11/22) and Thanksgiving day (11/27).

F. Trustees Report – no additional report.

10. OLD BUSINESS

A. Property Maintenance / Building Use – no issues with the building or equipment at this time.

B. Pin Oak Township Webpage (www.pinoaktownship.org)

- 1) An Annual Town Meeting Minutes page was added to the website. Approved minutes from 2005 to 2024 have been made available on the website.

- 2) A few missing monthly minutes were reposted.
- 3) Our calendar was updated with monthly meeting information.
- C. Office Equipment, QuickBooks, Recordkeeping – Josh is working with the auditors on better reporting for the trustees and commissioner.
- D. Potential Property purchase – Let the board know if any prospective property becomes available.
- E. Ordinance 2025-26-8 Pin Oak Township Road Tax Levy – After being posted for 30 days, the ordinance was reviewed by the board and Road Commissioner. Discussion followed. *Seth made a motion to approve the Road Tax Levy with a 3% increase. Jack seconded. Motion carried.*
- F. Ordinance 2025-26-9 Pin Oak Township Town Tax Levy – After being posted for 30 days, the Ordinance was reviewed by the board. Discussion followed. *Seth made a motion to approve the Town Tax Levy with a 5% increase. Tanner seconded. Motion carried.*
- G. No Other Old Business was discussed.

11. **NEW BUSINESS**

- A. MCT Micro Map Zone – no new information.
- B. Gateway Enterprise Zone - James Arnold presented handouts. The Power Point presentation was discussed with details to develop a new Gateway Enterprise Zone. Property Tax abatement runs on a 10-year schedule. Pin Oak Township is impacted right here in the I-55 corridor. The state has changed statutes and now there is a new limit. Businesses will be abated with taxes on a scheduled reduction. A new Enterprise Zone needs to be established. City of Edwardsville would like Pin Oak Township to consider rejoining the application for a new Gateway Enterprise Zone, with the same current boundaries.
- C. Next meeting date is December 18, 2025 at 6:30 p.m.
- D. No other New Business was discussed.

12. Executive Session was not requested.

13. *Dennis made a motion to adjourn the meeting. Seth seconded. The board approved and the November meeting was adjourned at 7:46 p.m.*

Respectfully submitted, Kathy L. Long, Clerk